



Anti-Money Laundering Questionnaire For Regulated Financial Institutions Year 2017

Α (Corporate Information				
1.	Legal name of the financial institution:				
2.	Legal address of the financial institution:				
3.	Legal form of the financial institution:				
4.	Date of establishment:				
5.	Does your company maintain physical presence at your legal address?	□Yes	□ No		
6.	If the answer to question 5 is no: is your company a regulated affiliate of a financial institution with physical presence?	□Yes	□ No		
7.	If the answer to question 6 is yes: please state name and address of the financial institution that you are affiliated to:				
8.	Corporate internet address:				
В	B Licensing and Registration				
9.	Registering authority:				
10.	Registration number (if applicable):				
11.	Issuing date of the banking license:				
12.	Number of banking license (if applicable):				
13.	Tax identification number (if applicable):				
14.	Is your company publicly traded?	□Yes	□ No		
15.	If the answer to question 14 is yes: please list the exchanges where you are listed and the trading codes:				
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С	Ownership and Management Information		
16.	Please provide a list of owners/shareholders who directly or indirectly own or control 20% or company	more of yo	our
17.	Please provide a list of all members of the board of directors / main executives or state the s (e.g. internet address)	ource of in	formation
18.	Does a Supervisory Board for your company exist?	□Yes	□ No
19.	If the answer to question 18 is yes: please provide a list of all members of the Supervisory Bo	oard	
20.	Please provide the latest financial statement or state the source of information (e.g. internet address)		
21.	Does your company have a governance codex or code of conduct?	□Yes	□ No
22.	If the answer to question 21 is yes: please provide a copy of the document or state the source of information (e.g. internet address)		
D	Anti-Money Laundering		
If yo	ou answer "no" to any question, additional information can be supplied at the end of the questi	onnaire.	
23.	Is your company supervised by a national authority?	□Yes	□ No
24.	If the answer to question 23 is yes: please provide name and address of the supervising authority		
25.	Is your AML policy approved by the Management Board?	□Yes	□ No
26.	Do you have a designated officer that is responsible for AML activities? Name of responsible AML Officer:	□Yes	□ No
27.	Do you have documented processes to prevent, detect and report suspicious transactions?	□Yes	□ No
28.	Do you have an internal audit or independent third party that assesses AML policies and practices on a regular basis (in addition to inspections by supervisors/regulators)?	□Yes	□ No
29.	Do you have a policy prohibiting accounts/relationships with shell banks (a shell bank is defined as a bank incorporated in a jurisdiction in which it has no physical presence)?	□Yes	□ No
30.	Do you have policies covering relationships with Politically Exposed Persons (PEP's)?	□Yes	□ No





31.	Do you have record retention procedures that comply with applicable law?	□Yes	□ No
32.	Do you assess the risk of money laundering and terrorist financing of your customer based on their transaction and your products and services?	□Yes	□ No
33.	Do you have enhanced due diligence procedures for customers and transactions that you believe pose a high risk?	□Yes	□ No
34.	Do you require that all accounts bear the name of the owner?	□Yes	□ No
35.	Have you implemented processes for the identification of your customers?	□Yes	□ No
36.	Do you have a requirement to collect information regarding your customers' business activities?	□Yes	□ No
37.	Do you have procedures to establish a record for each new customer noting their identity and activities?	□Yes	□ No
38.	Do you complete a risk-based assessment to understand the normal and expected transactions of your customers?	□Yes	□ No
39.	Do you identify and report transactions that are required to be reported to the authorities?	□Yes	□ No
40.	Do you screen customers and transactions against lists of persons, entities or countries issued by government/competent authorities?	□Yes	□ No
41.	Do you have policies to reasonably ensure that you only operate with correspondent banks that possess licenses to operate in their countries of origin?	□Yes	□ No
42.	Do you have a monitoring program for unusual and potentially suspicious transactions?	□Yes	□ No
43.	Do you provide AML training to relevant employees?	□Yes	□ No
44.	Do you communicate new AML related laws or changes to existing AML related policies or practices to relevant employees?	□Yes	□ No
45.	Do you employ third parties to carry out some of the functions of your business?	□Yes	□ No
46.	If the answer to question 45 is yes: which functions of your Business is carried out by third parties?		
47.	Has your institution ever been subject to a money laundering or terrorist financing investigation or regulatory action?	□Yes	□ No





Space for additional information: (Please indicate which question the information is referring to)		
Name:		
Title:		
E-mail address:		
Signature:		
Date:		